

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT  
CLEAR CREEK COUNTY, COLORADO  
BOARD OF DIRECTORS RECORD OF PROCEEDINGS  
REGULAR MEETING OF THE BOARD OF DIRECTORS 2  
WEDNESDAY, NOVEMBER 30, 2022  
HOSTED IN PERSON AND VIA ZOOM**

**PRESENT:**

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Scott Yard - Treasurer, Sara Soderberg - Secretary, and Amy Saxton - Director at Large. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Jennifer Garcia - Customer Service Coordinator, Gwen LaGrow - Administration Manager, and Caitlin Morris - Director of Childcare. Guests: Beth Luther (Slacker) and Carla Cole (FourPoints Funding).

**CALL TO ORDER:**

President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District Board of Directors to order at 6:03 pm on the 30th day of November, 2022.

**APPROVAL OF AGENDA:**

Sara Soderberg motioned to approve the agenda, Scott Yard seconded. Cameron Marlin asked that Slacker and the Bus Barn IGA discussions be moved from Old Business, to take place after Public Comment. The motion passed unanimously.

**PUBLIC COMMENT:**

No Public Comment.

**Slacker Half Marathon (Beth Luther):**

Beth Luther provided an overview of the Slacker revenue from the previous ten years, and also suggested that the District could reduce expenditures on the event. Furthermore, Clear Creek County is currently working with their legal team on the transfer of the Slacker non-profit to CCMRD. Beth will start working with Samantha Dhyne in January, with a plan to check in weekly as needed.

**Bus Barn Park Intergovernmental Agreement (Carla Cole):**

Carla Cole and the Board discussed the Bus Barn IGA further, including thoughts related to maintenance costs, potential design choices, and the request that any choices be cost effective. CCMRD noted it would be helpful to have an estimate on the cost of upkeep. Tom Harvey noted that the IGA had been sent to the District's legal team, but no feedback had yet been received. Carla noted that it would be good to have the IGA signed by February or March, and the Board agreed to discuss further at later meetings.

**APPROVAL OF MINUTE:S**

**Regular Meeting of the Board of Directors (October 26, 2022)**

Sara Soderberg motioned to approve the minutes from the Regular Meeting on October 26, 2022, Scott Yard seconded, and the motion passed unanimously.

**AREA REPORTS:**

Cameron Marlin reported that the DOLA request in the amount of \$139k was approved the previous Monday, and she is optimistic that the money will be deposited in the District's bank

account before the end of the year. In regards to the budget, Cameron relayed that all departments had been reviewed, and a final review will take place of all departments at the next budget meeting. Cameron also conveyed to the Board, that during the budget meetings, a discussion has been taking place in regards to cost of living increases for the District's salaried staff. The Board discussed how Clear Creek County had done a market analysis of salaries, and that this could be beneficial for the District to do for 2023 salaries. The Board and staff also discussed thoughts on a coffee cart or smoothie bar in the lobby, ways to encourage people to utilize the facility at non peak times, and thoughts on returning to the discussion of the building being open on Sundays. Jennifer Garcia reported to the Board that the \$28,000 worth of memberships was sold during the Black Friday, in 2021 \$11,000 sold.

## **FINANCIAL REPORT:**

### **Treasurer's Report**

Scott Yard provided the Treasurer's Report, stating the taxes operational are at 98% and \$595,528, total general fund revenue is at 84% and \$1,186,489, and total expenditures are at 92% and \$1,273,654, with a total deficiency of \$ 87,164 for the month of October. Sara Soderberg motioned to approve the Treasurer's Report, Meghan Vickers seconded, and the motion passed unanimously. The Board discussed the positives of seeing van rentals and aquatics way over budget in regards to revenue.

### **Approval of Check Register**

Sara Soderberg motioned to approve the Check Register, Meghan Vickers seconded, and the motion passed unanimously.

### **Budget Committee Update**

Cameron relayed that at the next budget meeting, the final budget will be reviewed.

## **NEW BUSINESS/ACTION ITEMS:**

Samantha Dhyne asked the Board to approve an increase in the fee for Group Wellness and Drop-In Activities from \$7 to \$10 for adults (with fees remaining at \$5 for youth and seniors). Sara Soderberg motioned to approve the increase as presented, Scott Yard seconded, and the motion passed unanimously.

Samantha Dhyne asked the Board to approve a late opening on December 26, with the facility opening at 9am instead of 6:30am. Scott Yard motioned to approve the change in opening time, Sara Soderberg seconded, and the motion passed unanimously.

## **OLD BUSINESS:**

### **Skatepark Update**

Cameron Marlin reported to the Board that the first stakeholder meeting was held on November 21. About 26 people attended, and were able to view conceptual designs and provide feedback (the majority of which was positive). The ballfield project was not selected to move forward with the GOCO grant at this time, and a meeting will be arranged to get more feedback on this decision with the regional GOCO grant representative.

## **ADJOURNMENT:**

Scott Yard motioned to adjourn, Sara Soderberg seconded, and the meeting adjourned at 8:20pm.